

Daily Scrum Meeting Minutes:

Attendees: Amber Garcia, Ana Gutierrez, Jerry Symbleme, Horacio Andrade, Sebastien Guillen

Start time: 3:30pm

End time: 4:00pm

<Amber Garcia>:

- How many hours did I work since the last meeting?
 - 2 hrs
- What was done since the last scrum meeting?
 - Researched and proposed the semester-long sprint breakdown to my teammates.
 - Joined team github repository.
- What is planned to be done until the next scrum meeting?
 - Discuss the wants vs needs, core purpose of the project, and overall vision of design with the team and the product owner.
 - Analyze individual team member strengths to choose the tech stack.
- What are the hurdles?
 - Choose a tech stack suited for our project that also aligns with our team's knowledge and personal strengths.

<Ana Gutierrez>:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Reviewed the project topic in more depth and decided to focus on the front-end of the application.
 - Proposed using Visual Studio (.NET) with a web-based architecture as our main workspace, since it offers better project organization, built-in support for roles, authentication, and databases, and allows for cleaner collaboration and scalability for our portal.
 - Joined the team's GitHub repository.
- What is planned to be done until the next scrum meeting?
 - Align with the team to clearly define expectations for the front-end role and communicate ideas that support the rest of the project roles.
- What are the hurdles?
 - None at this time.

<Sebastien Guillen>:

- How many hours did I work since the last meeting?
 - 2hrs

- What was done since the last scrum meeting?
 - Created a dedicated GitHub repository for the project.
- What is planned to be done until the next scrum meeting
 - Finish onboarding all team members into the repository
- What are the hurdles?
 - Achieving a greater understanding of Git and effectively sharing work.

<Horacio Andrade>:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Review the topic further to determine what skill set could benefit the project.
 - Discuss if we should use github or integrate another software as our workplace that will fulfill our needs.
- What is planned to be done until the next scrum meeting?
 - Discuss with the team what will make this web based portal unique from an on boarding software.
- What are the hurdles?
 - Determine if we should keep our project documentation separate or should we combine everything into one guide.

<Jerry Symbleme >:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Review the topic further in order to understand what is the next step
- What is planned to be done until the next scrum meeting?
 - I've discussed th progress of each team mate and see where everyone is
- What are the hurdles?
 - Deciding if we should use GitHub or VS